

SCAF-Swimming Board Meeting Minutes  
August 6, 2020  
6:00 p.m. via ZOOM

Roll Call: President: Kevin Ludwig; Treasurer: Sandy Comer; Recording Secretary: Lisa Frederick; Training Chair: Doug Glaeser; Assistant Training Chair: Linda Simons

Member-at-Large: Joyce Phelps; Member-at-Large: Jack Argue; Channel Area: Kevin Ludwig  
Citrus: Doug Glaeser; Inland: Ron Crothers; LA President: Maria Kageyama; North Coast: Ernie Peterson;  
Orange County: Mitchell Quintanilla; Parliamentarian: Roger Keith; CIF Liaison: John Montrella.

Observers: Arnold Bass

Kevin introduced Linda Simons who would be acting as the “host” and she then explained Zoom protocol.

- I. **Approval of minutes from 6/25/2020 meeting.** Minutes were approved as submitted.
- II. **Constitutional changes.** Copies were sent out to SCAF Board members for grammatical corrections: Comments have been addressed. Roger moved to submit the amendments to the 2012 Constitution and grammatical corrections to the general membership for approval. Seconded, after discussion, the motion carried.

Discussion was held on how the “actual” voting would take place. Kevin will appoint a committee to run the voting, and they will select a “APP” that meets the requirements as described in the constitution. Kevin then appointed Linda Simons to chair the three-person committee. The committee will send notification out to all voting members 30 days prior to the election.

- III. Discussion on President elect, president, and past president. Currently, the commitment is 6 years. (2 years PE, 2 years President, 2 years PP, but needs to be accessible. (Paul resigned - another Past President could step in and volunteer for another 2-year commitment.) We need consistency, training, longevity, and making sure the people in position help to make the transitions a smooth operation. President Elect needs to be in for at least 4 years. 2 PE, so they are prepared for 2 years of President.

What happens when an opening occurs on the SCAF Board? If the opening occurs for an elected position, we currently have no policy/procedure. If it is an appointed position without voting privileges, the President may appoint someone to fill the remainder of the term.

- IV. Financial Report. – Current report format is not acceptable. The report needs a clearer understanding of exact itemizations, so that we have a better comparison. Items need to be broken down to actual amounts members are paying. Kevin stated that he will deal with this before the next meeting.

**V. Old Business:**

- 1.) Arbiter - Sandy needs more sheets for a better breakdown. She will work on that with Virgis (and also Mitchell’s suggestions). Arbiter appears to be inconsistent in their billing.
- 2.) Sandy has not paid anything without an invoice.
- 3.) Rebate from the insurance – It was suggested that the treasurer contact NFHS to see if there are any rebates coming, since the season was almost non-existent. Money was paid into NFHS early before COVID restrictions since she was asked to pay it earlier. Virgis and Sandy worked on it and had it in sooner, to cover the rookies.

- 4.) Liability Insurance for officials. Per Doug (from the State CIF perspective) We cannot allow people to go their own way. We have to be able to document that each member is covered personally by liability insurance. If a member of another sport chooses to provide to Sandy [or Virgis] that he/she is already covered under the policy, then SCAF does not need to pay a premium to cover that person for swimming. If they have proof, they would give it to Virgis, and that would be okay. (Per Roger, they buy insurance through another sport from the NFHS system.) Proof needs to be shown/given to the Area President to pass on to Membership Secretary for credit towards dues.

Sandy pays roughly \$35 per member for insurance. Sandy needs to get this in writing from NFHS that they will be covered if they provide proof. If 100% do not participate (per Doug), then SCAF will not be privy to these discounted benefits, as well. NFHS insurance needs to be purchased.

Doug:

In addition to the benefit of our paying for insurance out of dues, which assures that ALL our members are covered per our requirement with State CIF, we (SCAF) also gain a number of potential benefits from the fact that we are thus considered a "100% organization" by NFHS. That gives our membership access to the electronic stuff (rule book, etc.) and training courses and maybe some other things I'm missing. Eventually I think we would want to add to our training regimen the NFHS swim/dive officials' training course for any new people, in addition to what we already are using - concussion, Covid-19, sportsmanship, etc.

Rebates to area: The current financial report is not clear on rebates. What is the policy? Should areas be awarded rebates this year? There is no answer currently. (In another sport, the "rebate" was credited towards the dues assessment, and the assessment was cut in half.) Per Doug - rebates were already discussed and would be \$10 per member, sent to the prospective areas; the area could CHOOSE to send the money back to the individual members. ? This occurred at which meeting, and can we have the copy of those minutes.? Other suggestion: possibly offer a reduction/discount for next year. What would be a fair method to help with Covid-19 hardships? If so how validate.

Sandy - we bring in every year \$8000-9000 for dues. Because of rebates and total expenses, the accounts payable amount to \$7000-8000, but carry over \$100-1000 every year for several years and have \$11,000 in the bank account. We can do something, but we will be off budget. Kevin and Sandy will work offline and come back to the board at the next meeting with an amount.

## **VI. Other business**

- 1.) Discussion of Secretaries/Treasurer not having vote: was up in 2012 not approved. The President has the obligation to select people with skills necessary for the position. It is believed since these members are appointed by the President, it would give the President a voting "block" and would therefore be unhealthy. The voting members of the board are currently ALL elected, EXCEPT the 2 members-at-large who are appointed by the President and approved by the board.
2. Signatures on the account. There is only 1 signatory on the account. Put Virgis on the account.

3.) COLLEGE INFO:

John Montrella

- a. CCCAA – Master Schedule – competition starts in January (2 seasons): Swimming starting in April/ending in June.
- b. Community College Conferences: 2 conferences have multiple-team competition and the tri/double-dual meets will probably happen – not determined for swimming. The number of officials on deck, still to be discussed. Which venues will be used for the college championships, still to be discussed? There is no State Championship. The schedule goes beyond school sessions. Eligibility is not our concern. The problem might be overlap of water polo/swimming competitions. Competition – proximity (big enough facility) of warmup vs. competition seems to be the biggest concern right now. Discussion has not been of COVID testing for officials/referees.

Doug Glaeser

- a. SCIAC has suspended all fall sports. Swimming is a winter sport. There is no information yet. D1 schools are all over the place.
- b. PAC-12 is also all over the place. We do not know what the collegiate season is going to look like. Scheduling a college officials clinic – NCAA only in mid-September. Late January – CC Clinic, everyone who is going to work for John and any issues that will arise at that level.

Doug and Linda are looking at having an NCAA clinic in mid-September. In January, having a CC Clinic for everyone that is going to work for John and will include all the issues that are unique to the CC environment. There would be 2 college clinics that we would all need to participate in. When they know more, they will get it out. NCAA is very much uncertain.

Joyce:

PCSC: The PCSC as a conference includes D1, D2, D3 and NAIA teams. All over the map. Still establishing their requirements and what they are going to do.

Linda:

High School training – modified dates: March 13 for season start. Final date of competition May 21. Added a clinic for health and safety (Statewide policies will be addressed), following clinic 1 & 2, before the on-deck training. Responsibility will be addressed then, as well. These will all be modified as more information becomes available. (Linda will send a copy of the training schedule to attach to the minutes.)

Maria:

LA City – 1<sup>st</sup> practice Monday 3/1; 1<sup>st</sup> contest March 13; last allowable contest 5/2; CIF LA Diving 5/26; CIF LA City Prelims 5/25; CIF LA City Champ 5/27, State 6/4-5 (still in question)

4. Mitchell brought up Kieth Pike. Kieth had recently passed away. Memorial ceremony tentatively set for 8/24. Mitchell purchased orchids, a card and a glass memorial thanking him for his service. Total cost was \$60.80. \$43.58 for memorial and \$17 for the orchids and card. Was delivered to Richard Davis to deliver to Keith's wife. He will forward the receipts to Sandy.
5. Additional topics:
  - Unemployment - Members, if they were not the certified teacher, can file for unemployment due to the pandemic event.

- Areas may need to conduct a survey to find out how many referees are willing to return to referee HS this coming season.

Next meeting date not set at this time. Meeting adjourned for closed session.

**CLOSED SESSION:**

I. Kevin announced that he had received several formal complaints and that in conjunction with the chairman of the Board of Review, panels would be formed to look into the complaints and report back to the President/SCAF Board on their findings. Kevin stated that there would be nothing forthcoming from him on these BOR until he received their reports. Due to a personal conflict, Jack Argue will not be able to chair. Kevin will be appointing a new one. He also asked for names to be sent to members from the areas that might make commitments to be part of the process.

Meeting was adjourned at 7:55pm (motion: Mitchell; second: Roger) Carried

Respectfully submitted,

Lisa Frederick  
Recording Secretary