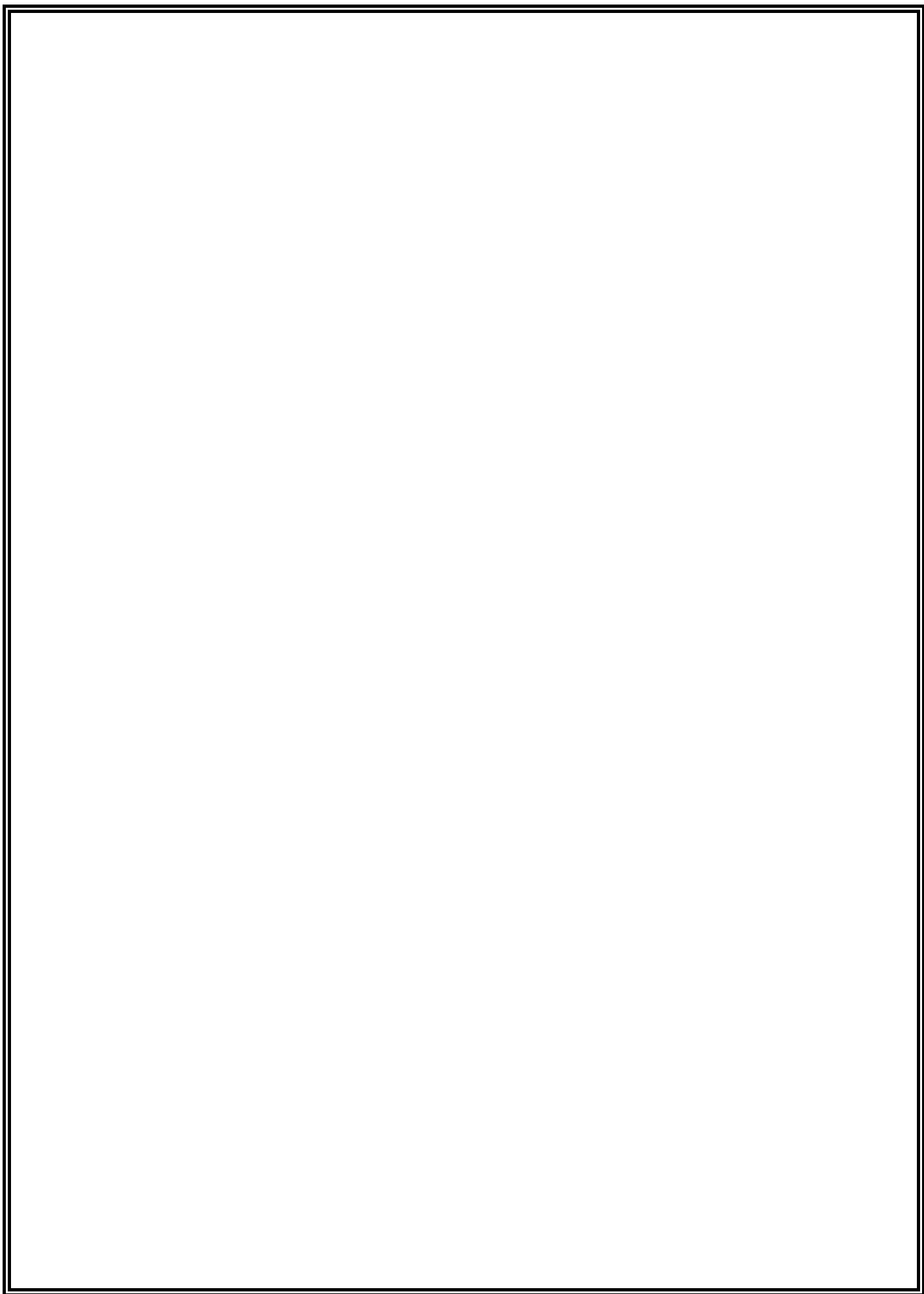


Southern California Aquatics Federation-Swimming

Constitution



January 19, 2021



Southern California Aquatics Federation - Swimming

CONSTITUTION

ARTICLE I - NAME

The name of the organization shall be Southern California Aquatics Federation - Swimming (SCAF-Swimming).

ARTICLE II - PURPOSE

The purpose of the organization shall be to promote and improve the standard of officiating swimming and diving at all levels of competition within the Southern California area.

ARTICLE III-ASSOCIATIONS

The Federation shall be made up of area associations established from parts or all of the following Southern California counties: San Luis Obispo, Santa Barbara, Ventura, Kern, Los Angeles, Riverside, San Bernardino and Orange. Area Associations may be made up of a part of a county or adjacent counties may be combined. Each association shall elect its own officers. Additional area associations may be accepted into the Federation only by approval of the Board of Directors of the Federation.

ARTICLE IV - MEMBERSHIP

1. The members of the Federation shall be those who are current with their annual dues, and have a current certification for officiating at the appropriate level for two years (the current and previous year), as approved by the Board of Directors. Also included in membership shall be all honorary life members voted by Board of Directors (who do not pay dues, but pay for books and insurance and meet current requirements).
2. Each member shall pay annually to the Federation an amount established by the Board of Directors of the Federation.

ARTICLE V - BOARD OF DIRECTORS

1. The governing board of the Federation shall be the Board of Directors, which shall be responsible for conducting all of the business of the Federation.
2. Communication: Communication of decisions by the Board of Directors or any other matters of policy or philosophy regarding SCAF Swimming shall be the responsibility of the President. The President may delegate this responsibility on specific issues. All federation communications shall be conducted in an honest, open manner consistent with the best interests of the sport and SCAF Swimming
3. Quorum:
 - a. A quorum for a Board of Directors meeting shall require approval by a majority of a minimum of six voting members of the Board of Directors who are members of three different area associations.
 - b. A quorum for the General Membership Meeting shall consist of a majority of the members present. No proxies will be allowed. All members voting must be members in good standing.
4. Members of the Board
 - a. Voting Members will consist of the President, President-Elect, Immediate Past President, President of each local area (7), and Members-at-Large (max of 2).

- b. Non-voting Board Members will include: Secretary-Recording, Secretary-Membership, Treasurer, Instructional Chair, Vice-Instructional Chair, Board of Review Chair, CIF-SS Liaison and Parliamentarian.
 - c. Members of the board shall be selected in accordance with the procedures outlined in Article VI.
5. Powers and Duties of the Board (unless otherwise specified):
 - a. The SCAF-Swimming President shall be the presiding officer of all meetings of the Board as well as the general membership.
 - b. Ensure instructional clinics are conducted for the certification and evaluation of swimming officials.
 - c. Recruit new officials.
 - d. Secure interpretations of the rules when necessary, and to provide these interpretations, as well as discussion of officiating problems, to all members of the Federation.
 - e. Act as a liaison between officials and governing organizations of swimming.
 - f. Approve all of the fiscal affairs of the Federation
 - g. Ensure due process complies with the rules of hearings, appeals and Board of Review in compliance with Article I and II of Hearings, Appeals and Boards of Review.
 6. All elected officers or appointed members of the Board must be members in good standing.
 7. Board members may hold more than one position, but may only have one vote.

ARTICLE VI - SELECTION OF OFFICERS AND BOARD OF DIRECTORS

1. The officers shall consist of the SCAF Swimming President ("President"), President-Elect and others as appointed by the President and approved by the Board of Directors. Members-at-Large are appointed by the President and do not need board approval. Area Presidents are appointed/elected by their local area.
2. The President-Elect shall be elected to a two-year term by the majority vote of the Federation members in attendance at the annual general meeting where elections are on the agenda. Such elections shall be held in each year ending in an even number beginning in 1984. If no General membership meeting is held, these elections may be conducted via a special meeting conducted by mail or other electronic means, or other methods. Notice of the election and the means for voting must have been published 30 days prior to the start of the election. An individual, who receives a majority of the votes cast in the election, will be declared the winner. No proxy votes will be allowed. Each of the area associations shall elect or appoint one of its members to serve on the Board of Directors. If an area does not elect or appoint such a representative, the President shall have the power to appoint a member to serve as that Area's representative with the approval that area's membership.
3. The President shall have the power to appoint up to two at-large members to the Board of Directors.
4. When a majority of the Board of Directors finds that a director is not performing the duties required of a director, the President may appoint a replacement for that director.
5. The Board of Directors shall serve as a nominating committee for the office of President-Elect. Additional nominations may be submitted to the Board prior to any election meeting by means of a nominating petition signed by five (5) current members of the Federation.
6. If the President does not complete the term of office, the President-elect shall fill the office of President, and may appoint an interim President-elect with the advice and consent of the Board of Directors. At the next appropriate annual general meeting, a new President-elect shall be selected in accordance with Article 6.2.

ARTICLE VII - MEETINGS

1. The Board of Directors shall meet quarterly and more often when deemed necessary by the Board of Directors to conduct the business of the Federation. Meetings may be electronic (voice, computer or video conference) or in person (face to face) or a combination of both.
2. Instructional clinics shall be held for all members on an annual basis, for the purpose of training and re-certifying officials and for the training of new officials.
3. There shall be an annual general meeting of the membership of the Federation in the month of May.
4. Unless otherwise specified in this constitution, Robert's Rules of Order (current edition) will prevail.

ARTICLE VIII - HEARINGS , APPEALS, BOARD OF REVIEW

All actions of arbitration shall follow "Articles I and II governing hearings, appeals, and boards of review". Articles I and II may only be amended by two-thirds vote of the members in attendance at the general meeting.

ARTICLE IX-AMENDMENTS, REVISION AND UPDATES

This constitution may be amended, revised, or updated by means of the General or Special Meeting called by the President. A quorum (majority) of the eligible voters voting via either an electronic method, USPS mail, or at a general membership meeting set up by SCAF-Swimming will constitute an official vote. Notification of voting method and when the vote will be held, must be sent to the voting members at least thirty (30) days prior to the beginning of the election. Notification may be given via an electronic or a physical method.

(Drafted 1977)

(Adopted 1/5/83)

(Amended 10/13/84)

(Amended 9/11/94)

(Amended 1/21/07)

(Amended 12/13/09)

(Amended 12/5/12)

(Ratified 1/19/2021)