

Southern California Aquatics Federation - Swimming

Rookie & Trainee Worksheets



December 1, 2008

Southern California Aquatics Federation - Swimming

INSTRUCTIONS FOR TRAINEES AND ROOKIES

TRAINEES

A new swimming official must do the following to advance to Rookie Status:

1. Pay SCAF-SWIMMING dues
2. Pass a written rules test with a minimum score of 80%. One makeup is allowed.
3. Attend a Rookie Clinic.
4. Receive two ACCEPTABLE evaluations from a Senior Official as a starter at a high school meet.
5. Return the **TRAINEE WORKSHEET** and the **REFEREE EVALUATION** form(s) to your SCAF-Swimming Area President.

ROOKIES

A Rookie swimming official must do the following to advance to the High School list:

1. Pay SCAF-SWIMMING dues
2. Pass a written rules test with a minimum score of 90%. One makeup is allowed.
3. Attend a Rookie Clinic.
4. Do ten High School Meets as the starter and secure the signature of the home team's coach.
5. Return the **ROOKIE WORKSHEET** to your SCAF-Swimming Area President.

NOTE - Contact your Area President or any member of the Training Committee for assistance in completing your evaluation meets.

Southern California Aquatics Federation - Swimming

Trainee Worksheet

Name

Street

City

Zip Code

Home Phone

Work Phone

Cell Phone

E-Mail

SCAF-SW Area

Date Dues Paid

Rules Test Score

Evaluation # 1

Date

Overall Rating

Home Team

Visiting Team

Evaluator

Evaluation # 2

Date

Overall Rating

Home Team

Visiting Team

Evaluator

Evaluation # 3

Date

Overall Rating

Home Team

Visiting Team

Evaluator

The above Trainee has completed all requirements to be Certified as a Rookie Swimming Official

Signature of Evaluator

Return this form and Evaluation(s) to your local area President

Southern California Aquatics Federation - Swimming

Referee Worksheet

Name

Street

City

Zip

Home Phone

Work Phone

	Date	Home Team	Visiting Team	Coach' Signature
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

Mail completed form to area president.

Southern California Aquatics Federation - Swimming

Referee Evaluation / Recertification

Official	Overall Rating
Home Team	Visitors
Date	Evaluator

1 - Unacceptable 2 - Needs work 3 - Acceptable 4 - Strong

PRE-MEET			Overall deck work	
	Arrives early before the starting time		Position on relay takeoffs	
	Check pool and equipment		Position during strokes	
	Meets with the coaches/captains		Position on turns / 15m mark	
	Meets with timers, scorers, runners		Infraction signals	
PERSONAL APPEARANCE			Reporting DQs	
	Proper uniform & a neat, clean appearance		Enforcement of rules	
	Adequate equipment (starting device & whistle)		Instruction to lap counters	
DURING THE MEET			Pace of meet (too fast, too slow, etc.)	
	Did the meet start on time?	DIVING (if held)		
	Overall starting techniques		Check of diving forms	
	Position on starts		Knowledge of diving rules	
	Voice control and projection		Judging of diving event	
	AFTER THE MEET			
	Consistency in commands		Check and sign score sheets	
	Clarity of instructions		Check with coaches	
	Quality of starts		Clean up starting area	
	Use of whistle			
	Use of starting device		OVERALL	
			Control of the meet	
			Attitude	
			Knowledge of the rules	

ADDITIONAL COMMENTS BY EVALUATOR (on reverse)

I have read this evaluation and have had the opportunity to discuss it with the evaluator. I reserve the right to disagree with this evaluation. If I disagree, I must submit a letter to the local area President within 14 days.

Signature of Official

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PERSONAL APPEARANCE				Reporting DQs		
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	Adequate equipment (starting device & whistle)			Instruction to lap counters		
DURING THE MEET				Pace of meet (too fast, too slow, etc.)		
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	Voice control and projection		Judging of diving event			
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	Consistency in commands		Check and sign score sheets			
	Clarity of instructions		Check with coaches			
	Quality of starts		Clean up starting area			
	Use of whistle		OVERALL			
	Use of starting device			Control of the meet		
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