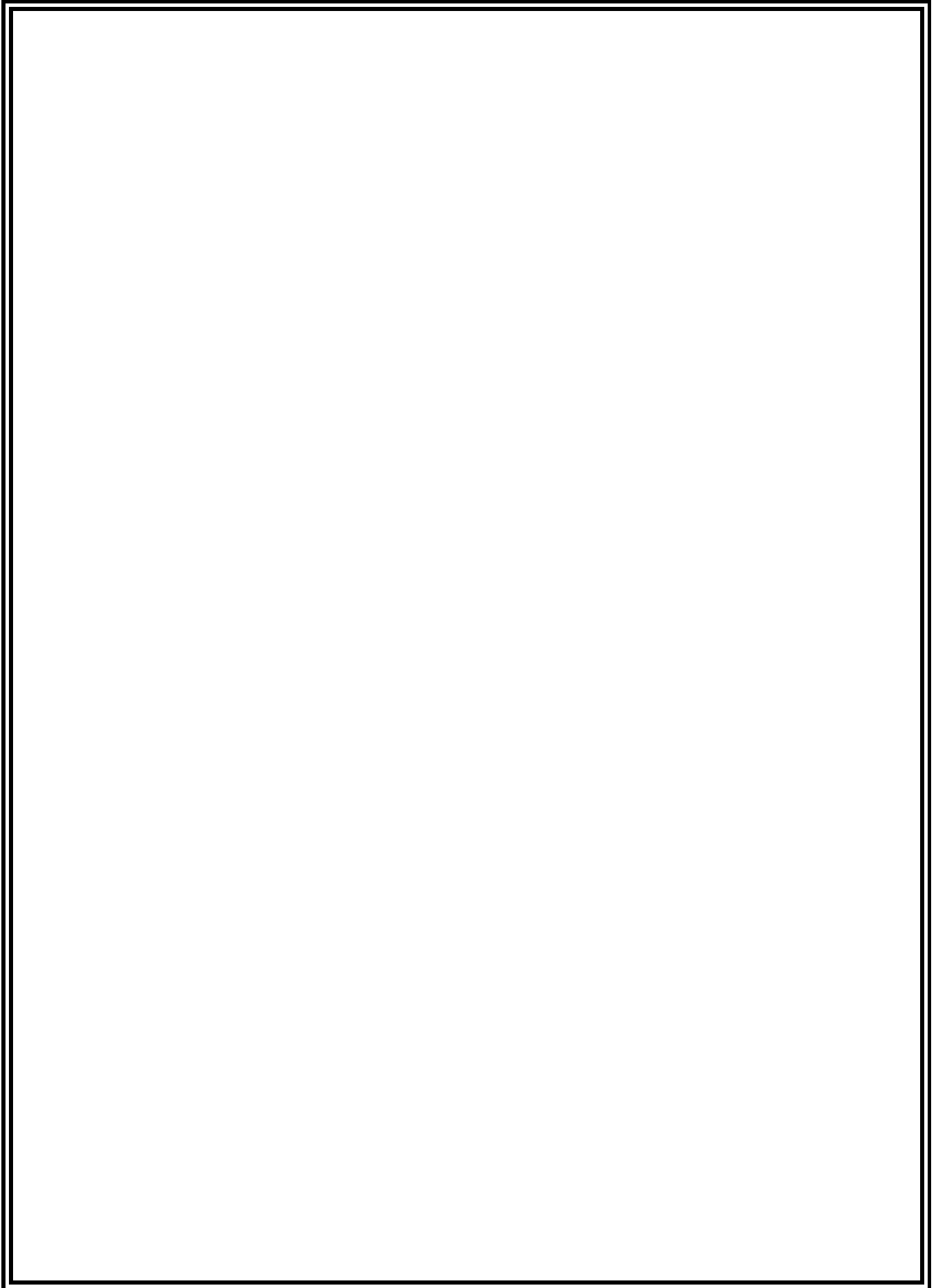


Southern California Aquatics Federation-Swimming

# Constitution



December 13, 2009



# Southern California Aquatics Federation - Swimming

## ARTICLE I - NAME

The name of the organization shall be Southern California Aquatics Federation - Swimming (SCAF-Swimming).

## ARTICLE II - PURPOSE

The purpose of the organization shall be to promote and improve the standard of officiating swimming and diving at all levels of competition within the Southern California area.

## ARTICLE III-ASSOCIATIONS

The Federation shall be made up of area associations established from parts or all of the following Southern California counties: San Luis Obispo, Santa Barbara, Ventura, Kern, Los Angeles, Riverside, San Bernardino and Orange. Area Associations may be made up of a part of a county or adjacent counties may be combined. Each association shall elect its own officers. Additional area associations may be accepted into the Federation only by approval of the Board of Directors of the Federation.

## ARTICLE IV - MEMBERSHIP

1. The members of the Federation shall be those who are current with their annual dues and have a current certification for officiating at the appropriate level as approved by the Board of Directors. Also included in membership shall be all honorary life members voted by Board of Directors
2. Each member shall pay annually to the Federation an amount established by the Board of Directors of the Federation.

## ARTICLE V - BOARD OF DIRECTORS

1. The governing board of the Federation shall be the Board of Directors, which shall be responsible for conducting all of the business of the Federation.
2. Communication: Communication of decisions by the Board of Directors or any other matters of policy or philosophy regarding SCAF Swimming shall be the responsibility of the President. The President may delegate this responsibility on specific issues. All federation communications shall be conducted in an honest, open manner consistent with the best interests of the sport and SCAF Swimming
3. Quorum:
  - A. A quorum for a Board of Directors meeting shall require a minimum of five voting members of the Board of Directors who are members of three different area associations.
  - B. A quorum for the General Membership Meeting shall consist of a majority of the members present who have been active in SCAF-SW for the previous season and have paid their dues for the current season No proxies will be allowed.
4. Composition: The Board of Directors shall consist of:
  - a. President
  - b. President-Elect
  - c. Secretary/Treasurer
  - d. Membership Secretary
  - e. President of each local area
  - f. Immediate Past President
  - g. Members-at-large (max of 2)

Members of the board shall be selected in accordance with the procedures outlined in Article VI.

5. Powers and Duties:

- A. The SCAF-Swimming President shall be the presiding officer of all meetings of the Board as well as the general membership.
- B. To conduct instructional clinics for the certification and evaluation of swimming officials.
- C. To recruit new officials.
- D. To secure interpretations of the rules when necessary, and to provide these interpretations, as well as discussion of officiating problems, to all members of the Federation.
- E. To act as a liaison between officials, coaches, athletes and governing organizations of swimming.
- F. To act as a review board for problems involving officials adhering to due process policies.
- G. To conduct all of the fiscal affairs of the Federation
- H. To enforce the rules of hearings, appeals and Board of Review in compliance with Article I and II of Hearings, Appeals and Boards of Review (Appendix A).

**ARTICLE VI - SELECTION OF OFFICERS AND BOARD OF DIRECTORS**

- 1. The officers shall consist of the SCAF Swimming President ("President"), President-Elect and others as approved by the Board of Directors.
- 2. The President-Elect shall be elected to a two-year term by the majority vote of Federation members in attendance at the annual general meeting where elections are on the agenda. Such elections shall be held in each year ending in an even number, beginning with 1984. No proxies will be allowed. The President-Elect, at the end of the two-year term, shall become President for the next succeeding two years.
- 3. Each of the area associations shall elect or appoint one of its members to serve on the Board of Directors. If an area does not elect or appoint such a representative, the President shall have the power to appoint a member to serve as that Area's representative with the approval that area's membership.
- 4. The President shall have the power to appoint up to two at-large members to the Board of Directors.
- 5. When a majority of the Board of Directors finds that a director is not performing the duties required of a director, the President may appoint a replacement for that director.
- 6. The Board of Directors shall serve as a nominating committee for the office of President-Elect. Additional nominations may be submitted to the Board prior to any election meeting by means of a nominating petition signed by five (5) current members of the Federation.
- 7. In the event that the President does not complete the term of office, the President-elect shall fill the office of President, and may appoint an interim President-elect with the advice and consent of the Board of Directors. At the next appropriate annual general meeting, a new President-elect shall be selected in accordance with Article 6.2.

**ARTICLE VII - MEETING**

- 1. The Board of Directors shall meet 6 times annually and more often when deemed necessary to conduct the business of the Federation.
- 2. Instructional clinics shall be held for all levels of officials on an annual basis, for the purpose of training and re-certifying officials and for the training of new officials.
- 3. There shall be an annual general meeting of the membership of the Federation in the month of December.
- 4. Unless otherwise specified in this constitution, Robert's Rules of Order (current edition) will prevail.

**ARTICLE VIII - HEARINGS , APPEALS, BOARD OF REVIEW**

All actions of arbitration shall follow Articles I and II governing hearings, appeals, and boards of review.

Articles I and II may only be amended by two-thirds vote of the members in attendance at the general meeting.

#### **ARTICLE IX-DISBURSEMENT OF FUNDS**

All disbursement of Federation funds shall be outlines in the Policies and Procedures of the Federation (Appendix B), and may change in accordance with increases in costs, particularly insurance coverage costs.

#### **ARTICLE X-AMENDMENTS**

This constitution may be amended by a two-thirds vote of the membership present at a general meeting of the Federation, provided notification of proposed amendment and meeting has been sent to all current members of the Federation and postmarked one month prior to the holding of such meeting.

**(Drafted 1977)**

**(Adopted 1/5/83)**

**(Amended 10/13/84)**

**(Amended 9/11/94)**

**(Amended 1/21/07)**

**(Amended 12/13/09)**